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| Europass  Curriculum Vitae | | |
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| Personal information | | |  | | | | | | | | | | |
| Surname(s) / First name(s) | | | Sheshi, Edmond | | | | | | | | | | |
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| [Rezultate imazhesh për key for communication](https://www.google.al/imgres?imgurl=http://www.digitaldealer.com/wp-content/uploads/2017/03/img-properchoice-communication.png&imgrefurl=http://www.digitaldealer.com/proper-choice-communication-key-customer-satisfaction/&docid=XDMYUMFHPmS6QM&tbnid=uSyyWhKyxLncfM:&vet=10ahUKEwi7rqiA8ODTAhXOJlAKHWAZBUAQMwhgKDUwNQ..i&w=1000&h=500&bih=684&biw=1024&q=key%20for%20communication&ved=0ahUKEwi7rqiA8ODTAhXOJlAKHWAZBUAQMwhgKDUwNQ&iact=mrc&uact=8)[Rezultate imazhesh për you and me  3d logo](http://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjm09DN7eDTAhWMDxoKHdXUBzcQjRwIBw&url=http://depositphotos.com/21972423/stock-photo-3d-you-me-button-click.html&psig=AFQjCNFCyKlLyfZI6pjuB3i6Pwf64DMPIQ&ust=1494352076474131) | | | [Rezultate imazhesh për adress logo](http://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwiw_7vh4eDTAhUDrRoKHYi2B4IQjRwIBw&url=http://www.karatekyokushinkaikan.com/index.php/contact&psig=AFQjCNFW43xg-UnHFnTxHZStiVvTkOsClw&ust=1494348850206957) | Rr. “Elbasanit”, P.Radovani 10 kate, Shkalla 1, Ap.6/10, Tirana | | | | | | | | | |
| [Rezultate imazhesh për tellogo](http://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwifzIqu4uDTAhUB0hoKHRWPAzUQjRwIBw&url=http://www.aiatedu.org/&psig=AFQjCNHBr0DozR_y1MH-iVoa5QoxXAeBTA&ust=1494349079270623) | | [Rezultate imazhesh për fax logo](https://www.google.al/imgres?imgurl=http://cdn.mysitemyway.com/etc-mysitemyway/icons/legacy-previews/icons/matte-blue-and-white-square-icons-business/116944-matte-blue-and-white-square-icon-business-fax.png&imgrefurl=http://icons.mysitemyway.com/legacy-icon/116944-matte-blue-and-white-square-icon-business-fax/&docid=TsRXcXXQS34mGM&tbnid=A8-BhLZ3h7qyhM:&vet=10ahUKEwj60Yn44uDTAhVF1iwKHRMLBTAQMwgyKBEwEQ..i&w=512&h=512&bih=684&biw=1024&q=fax%20logo&ved=0ahUKEwj60Yn44uDTAhVF1iwKHRMLBTAQMwgyKBEwEQ&iact=mrc&uact=8) | [Imazh i ngjashëm](http://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjho6yT6ODTAhUHnRoKHYWXBzkQjRwIBw&url=http://www.123rf.com/photo_9340473_cell-smart-mobile-phone-3d-connection.html&psig=AFQjCNFTW7LxqTZgiRxpcrKVb-9x63j05w&ust=1494350576647121) | | [Rezultate imazhesh për electronic mail 3d logo](https://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjmycep6uDTAhXGVxoKHV3CADsQjRwIBw&url=https://www.activ8me.net.au/contact&psig=AFQjCNGy5P1Rn31A0YSsVqCK8Z_RO_f1AQ&ust=1494351117584379) | | [Rezultate imazhesh për skype 3d logo](https://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjQ6LbR6eDTAhVFuhoKHc3sCzUQjRwIBw&url=https://www.pinterest.com/pin/157696424425627232/&psig=AFQjCNHeI32EaAg-gPYm-eVZD8vf9mkXWA&ust=1494350890884471) | | [Rezultate imazhesh për twitter 3d logo](https://www.google.al/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjHm-mL7ODTAhVL0hoKHSOzCjcQjRwIBw&url=https://www.iphoneincanada.ca/news/twitter-for-ios-gets-support-for-peek-and-pop-3d-touch-gestures/&psig=AFQjCNFVTneEccE-fYAxnUjFWBcb8Pz6WA&ust=1494351451879469) | |
| +355 4 2404584 | | | :+355 692046785 | | esheshi@yahoo.com | | esheshi | | | |
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| Nationality | | **Albanian** | | Date of birth | | **25July 1961** | Gender | **Male** | | |
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| Desired employment / Occupational field | : |

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| Work experience |  |
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| **Academic**  Polytechnic University Of Tirana Mechanical Engineering Faculty  Training and Seminar Conductor, TOT, Module developer  Free CAD Lesson on WEB  Private Courses on situ and NetRDA premises  Courses Ministry Industry & Mine  Public Institutions collaboration | Engineering  **Sept 2009 ongoing**  **Lecturer**, a)Graphic Engineering, b)Drawing Design, c)Descriptive Geometry, d)AutoCAD, e)Tolerances f)Mechanical technology g)Practice guide    **1989 up today** For Business issue and civil society on, Marketing, Finance, Selling Techniques, Feasibilities, Capacity Building, Communication  **2009** www.enciklopedi-rinore.com, e-learning models design  **1992-2007** Courses on AutoCAD, Graphic Design, PC maintenance, Networking PC, WEB design, Office Programs, Photoshop, InDesign,  **1989-2002**, DOS, Spread sheet, Word-Processor, PC Network, DBASE, GIS    Chartering “Technological Chart” of different 10 companies  Feasibilities studies & Business plans for different production Line  ITC Capability on Hardware, Software, Networking, Internet Tools, Graphic Design |
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| **License** | a) **Director for Work in ore treatment type B9**  from Ministry of Infrastructure and Economy 2018 d) **CEFE Business Trainer and** **Coaching** CEFE INTERNATIONAL 2016   (**C**ompetency based **E**conomics through **F**ormation of **E**nterprise)  c) **Professional Forming and HSE Health Security and Environmental** at all 33 modules 2016  b) **Study and Engineering Projection** from Ministry of Energy 2015 a) **NxLevel Instructor** 2004 |

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| **Work experience**  **Function** | **Civil society activities,** |
| Dates | **March’07- Ongoing** |
| Occupation or position held | **Executive Director** of Center NetRDA, Networking Regional Development Agency. |
| Main activities and responsibilities | **Design** in short and long term, **development strategy**, guided from objectives set to be accomplished.  **Implementation the strategy** with staff and close collaborator through program, projects and services realizing in compliance with organization goal and specific goal of each activity.  **Sourcing a) projects, programs, services** and **b) collaborator actors** as join force or beneficiary, in order to write proposals for bidding in different call for proposal announced from donor community within and outside Albania.  Overall **project management** of NetRDA, aiming transferee to whom they serve the latest achievements/invention in order to realize significant & qualitative development. Any activity is proceeded from the deep process on need assessment, careful analyses perform on status and envisage potential development.  **Monitoring and Evaluating** **of activities** as well as employment efficiency and motivation x 2(economic and spiritual) as a development power in the private sector. The process passes through three stages a) human capacities including Labor force and skill need analyses, b) technological status, c) for the factors mentioned compatibility ratio.  **Create and provide services** (generate even specific services) for the third parties such are Business, Local Government, and Civil Society. These activities comprising consultancy on a) economic development issues b) re-engineering processes c) capacity building through professional formation for labor technic and administrative force. Professional training are realized through the Curriculum development and training. I have been involved in development of 33 curricula’s in close collaboration with the top experienced specialist of Public and Private Sector. Other services are studies, research, forum, B2B, round table, networking.  **Support and Networking Mentors Business Entrepreneur** in Albania through consulting & training Mentors on Analyses technics. Training on business plans, cost estimation, Labor force analyses, selling techniques, skills need, exchange visits of Mentors during their consultancy with mentored in order to increase the network power and improve capacities with new situation and backwards analyses.  **Network with economic development stakeholders** such are public Institution in central and local Government bodies, chambers of commerce and industries, private businesses, schools and groups with common interest in clubs or organizations form. Networks are involved in numerous projects on education, employment promotion, skill need analyses,  **Develop Interactive Curriculum** for ITC, business skills, professional formation and Re)training  **Capacity building on specific issues**, for public private Institutions, through professional formation and exchange programs.  **Providing policy advice** on ITC infrastructure development and skill needs of labor force |
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| **Professional involvement activities**  TheaPLast Shpk  SDI CEFE Coaching GIZ  PolyPack SHPK  Everst IE    Cement Factory  Gulit Shpk | * **PRODUCTION TECHNOLOGICAL CHART. PLASTIC CONVERTING INDUSTRY** Engineering process in the plastic production company THEAPLAST Shpk through **Consulting Services** on “**Technological Chart Production.** The services consist on description, measuring, analyses deduction, conclusion and suggestion on improvements of key indicator of performance. There are 11 chapters including, (**i-**First raw materials, **ii-**machineries, **iii-**maintenance schedule and who is responsible for what, **iv-**process description including details of key activities, **v-**cinematic production scheme, **vi-**materials norms of consuming & loses finds during the production process in each stage and progressively, **vii-**working time needed for machines, workers, technological transport, engineering and overlapping time, **viii-**energy consumption efficiency, **ix-**Technology manchute for one item a template how it has to be done, **x-**Conclusion on PKI and suggestion on improvements, **xi-**the last but not least literature used and refer during the process and needed in the perspective. February July 2018 * **CAPACITY BUILDING NEW & ARTISAN ENTERPRENEUR** for new and artisan entrepreneur. Coaching training on business skills, project cycle. SDI social development investment has requested the services for two months. Used CEFE methodology on courses through interactivities of attendees. **Consulting Services** May June 2018 * **PRODUCTION TECHNOLOGICAL CHART. PLASTIC CONVERTING INDUSTRY** Engineering process in the plastic production company POLYPACK Shpk through **Consulting Services** on “**Technological Chart Production”.** The services consist on description, measuring, analyses deduction, conclusion and suggestion on improvements of key indicator of performance. There are 11 chapters including, (**i-**First raw materials, **ii-**machineries, **iii-**maintenance schedule and who is responsible for what, **iv-**process description including details of key activities, **v-**cinematic production scheme, **vi-**materials norms of consuming & loses finds during the production process in each stage and progressively, **vii-**working time needed for machines, workers, technological transport, engineering and overlapping time, **viii-**energy consumption efficiency, **ix-**Technology manchute for one item a template how it has to be done, **x-**Conclusion on PKI and suggestion on improvements, **xi-**the last but not least literature used and refer during the process and needed in the perspective. January June 2018 * **PRODUCTION TECHNOLOGICAL CHART. RECYCLING PLASTIC** Engineering process in the Recycling and Plastic production company EVEREST IE Shpk through **Consulting Services** on “**Technological Chart Production”.** The services consist on description, measuring, analyses deduction, conclusion and suggestion on improvements of key indicator of performance. There are 11 chapters including, (**i-**First raw materials, **ii-**machineries, **iii-**maintenance schedule and who is responsible for what, **iv-**process description including details of key activities, **v-**cinematic production scheme, **vi-**materials norms of consuming & loses finds during the production process in each stage and progressively, **vii-**working time needed for machines, workers, technological transport, engineering and overlapping time, **viii-**energy consumption efficiency, **ix-**Technology manchute for one item a template how it has to be done, **x-**Conclusion on PKI and suggestion on improvements, **xi-**the last but not least literature used and refer during the process and needed in the perspective. January June 2018 * **EDUCATION & CAPACITY BUILDING** **CEMENT INDUSTRY** for engineering & technicians staff of CEMENT FACTORY Shpk through **Consulting Services** on “**HSE” capacity building**, **Training** provide, **exercise** done, **exam** realized, **certification** and **registered** in DBASE of State Work Inspectorate. All activities were for “**Fire Protection in Industry**” January 2018 * **ENGINEERING ON NORMS AND LOSES IN SUCK PRODUCTION. PAPER SUCK INDUSTRY** GULIT Shpk is the only one producing paper suck for cement, flour, mortar, herbs (MAP medical aromatic plants) agriculture, as well as they produce plastic suck based on polypropylene. Our **Consulting Services** consist on full package “**Technological Chart Production”(TCP)** design, and focusing on findings on consuming norms for first raw materials as well as reason and measure of loses happens during the production process. Conclusion and suggestion on improvements on KPI. Supporting during the process of certification of TCP. October 2017-Febuary 2018. |

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| SolarEnergy awareness (Private initiative seminar)  Business Advisory Support (EBRD)  Private support PapMetal    Advice for Small Businesses, Kosovo  SME Finance & Development Group EBRD-Kosova  Business Advisory Support (EBRD)  Kaldaj Shpk Durres  GERIS Shpk Private  Business Advisory Support(EBRD)  ALBAT Shpk  ZODIAC Shpk  Business Advisory Support(EBRD)  ALMAR Shpk  EEN | * **ENERGY EFFICIENCY THROUGH NEW TECHNOLOGIES. SOLAR ENERGY Awarnes** Seminar on **SOLAR-ENERGY**, awareness for latest achievements in this industry. There were explanation on **Albanian Legislation** provided from Ministry of Energy, **Technical solution** in our market supported from Solaron Shpk, **economic beneficiary** explained from NetRDA. 10 Business were invited all of them were present, Birra STELA, Hotel MONDIAL, AMG Food, ALMAR, PapMetal&ALBSTEEL, ZODIAC&Albat, GEMAKLER&Geris, ILIRIA Elektrik, EHW, ALBEL. October March 2017 * **PRODUCTION TECHNOLOGICAL CHART. STEEL PIPE PRODCUTION**Engineering process in the Steel Pipe production as well as steel sheet production converting Coils in Sheets. Papmetal and Albsteel. Shpk through **Consulting Services** on “**Technological Chart Production”.** The services consist on description, measuring, analyses deduction, conclusion and suggestion on improvements of key indicator of performance. There are 11 chapters including, (**i-**First raw materials, **ii-**machineries, **iii-**maintenance schedule and who is responsible for what, **iv-**process description including details of key activities, **v-**cinematic production scheme, **vi-**materials norms of consuming & loses finds during the production process in each stage and progressively, **vii-**working time needed for machines, workers, technological transport, engineering and overlapping time, **viii-**energy consumption efficiency, **ix-**Technology manchute for one item a template how it has to be done, **x-**Conclusion on PKI and suggestion on improvements, **xi-**the last but not least literature used and refer during the process and needed in the perspective. March December 2017 * **PROFESSIONA STANDART CREATED** **TAILOR & DESIGNE** UNI-BB Shpk Kosova Client **Service Contract Tailor made Professional Standard’s** for “Tailor and Design professionals. My involvement consist on a)**networking** stake holders from business, university and education public institute, b) **Desk study** of commissioning Albanian & Kosova experience on relevant documents and reports, c)**Provide techniques on carrying out an analysis** on the labor market size, development process for skills needed, labor market needs, training needs etc. **January- March 2017**. * **CAPACITY BUILDING ON HSE** **METALIC CONSTRUCTION INDUSTRY** of Kaldaja Sha Durres through professional forming and certification of labor force. **Project provide technical assistance through capacity building service. C**apacity building on HSE, through **professional training** for technicians and workers as well as their **certification**. On the thematic a)first aid, b)protection on risk working in heights, c)protection in dust risk areas, d)protection in noise risk area, e)Electric Risk. November 2016 March 2017 * **ENGINEERING ON NORMS AND LOSES TISSUE PRODUCTION** **INDUSTRY** Service provide to GERIS Shpk through **Consulting activities** on “**Technological Chart Production**, First raw materials, Cinematic production scheme, Looses finds during the Production Process for a)Tissue b)Paper napkins, c)Kitchen tissue, d)toilet tissue. October 2016 March 2017 * **ENGINEERING ON NORMS AND LOSES LEAD METALURGICAL INDUSTRY** for engineering staff of ALBAT Shpk **Consulting Services** on “**Technological Chart Production**, Norms and Looses finds during the Production Process as well as **Project for the West Fluid Treatment** ahead of discharge in public infrastructure for the Environmental Protection 2016 * **ENGINEERING ON NORMS AND LOSES ALUMINIUM METALURGICAL INDUSTRY** for engineering staff of ZODIAC Shpk **Consulting Services** on “**Technological Chart Production**, Norms and Looses finds during the Production Process as well as **actualities** **for the BL:ACK DROSS Treatment.** **Solution for the Aluminum-Titan Alloy ALTi10** During 2016 * **ENGINEERING ON NORMS AND LOSES PLASTIC CONVERTING INDUSTRY** for engineering staff of ALMAR Shpk **Consulting Services** on “Technological Chart Production, Norms and Looses finds during the Production Process” Energetic efficiency Year 2016 * **LABOUR MARKET** Business Service Provider Create companies **Profile design, B2B,**  and upload in EEN WEB Platform present for 500 thousand focused in 17 different categories more companies interested 2015-2016 |

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| Institute of Construction Technology  ADRIA HEALTH MOBILITY IPA Adriatic    IADSA  EYE Erasmus for Young Entrepreneurs EU  IPARD LIKE Ministry of Agriculture Food & Counter Parts EU  Institute Commerce Estero Italy & Institute for Standard Management  NEXT IPA Adriatic  EEN European Enterprise network  OECD  Private Company BAS  Rural Associ.Support Program RASP  EU  Private Company BAS  EU  UNDP  EPTISA Spain, EU | * **METALURGICAL EXPERTISE MEASURING TESTING ANALYSE IN CITU Chartering Technological Chart** of AMA Recycling Sha, ALUMIL SHA, ELTUBE SHA, PAPMETAL SHA, AMA-RECYCLING SHA. 2013-2015 * **LABOUR MARKET** **SURVEY** Survey on Health Mobility in Albania Design a questionnaire, organize the process of interviews (labor market and skills included) in country territory data elaboration summaries conclusions suggestion. Negotiating with state officials at senior, incl. ministerial, level was an integral part of the assignment 2013-2014 * **PROJECT IMPLEMENTATION MONITORING REPORTING PROJECT MANAGEMENT** Providing capacity building and training for Local Government officers. I have been involved and transmit skills to LG officers in **Project proposal writing, project implementation procedures, monitoring process, reporting, book-keeping.** Negotiating with state officials at senior, incl. ministerial, level was an integral part of the assignment **Project goal was Constructing** New Elementary Schools in Novosela Vlora District 2013-2014 * **LABOUR MARKET** **STUDIES DEVELOPMENT** **RESEARCH ON HR**  development through new opportunities for young entrepreneurs. Project for **experience exchange** in Europe from New and Host Entrepreneurs. I deal with training, conducting a study / interviews and evaluation process to select the proper candidates to participate in program 2012-2014. * **EDUCATION** **BUSINESS & INVESTMENT PLAN, MARKET RESEARCH** Business services, educate businessman through providing advice and support on **Business plan Preparation, Market research, Investment Plan.** Provision of policy advice and capacity building to the business, emphasizing on strength and opportunities SWOT, support their staff with communications techniques 2013 * **LABOUR MARKET** Services on **Market Research on Alimentary goods. Within the assignment we make some research specific for alimentary producer and their capacities on qualitative and quantitative aspects** November 2012 March 2013 * **Innovation beyond Borders**, **INOVATION** Set-Up networking between key actors and target groups and promote the **NEXT.** Interviews activities in cite as well as desk study of relevant documents and reports 2012-2013 * **EDCUATION, MARKET & NETWORKING for businesses and labor force. Partnering and promoting Business in the European Enterprises Network** working with WEB Platform een.ec.eurpoa.eu. 2012-2014 * **EDUCATION** Services on **Business Plan Elements for Start Up,** Module development. Provide and explain template to start-up business or SME in order to capable use the market actual financial resources. Negotiating with state officials at senior, incl. ministerial, level was an integral part of the assignment September 2012 * **MARKET** Market Research and Investment Plan for **Garment Industry** in Albania. Desk study of relevant documents and reports Jan-Jul 2012 * **Analyze on services provider and training need on IT** issues also Conducting a study/interviews 2011 * **EDUCATION** Network of Woman Mentors Entrepreneurs in ALBANIA **NeMeWEA** Develop modules on business selling techniques, financial accounts, and networking. Sept 2011 Nov 2012 * **MARKET Market Research and Business Plan for Paper Sack** in Albania. Desk study of relevant documents and reports Mar-Oct 2011 * **LABOUR EDUCATION & NETWORK** Promotion Of Women’s Entrepreneurs In Albania **PROMALBANIA** Providing capacity building and training for relevant Woman Entrepreneur serving as Ambassadors Dec 2010 Dec 2012 * **Support with Photovoltaic Cells** areas with no Public Infrastructure 2008-2010 * **SURVEY** on “Technical Assistance and Training for the Improvement of the Delivery of Public Services at the Local Government Level” Preparation and implementation of a developing strategy to raise public services (transport and construction industries) and make them efficient 2008-2009 |

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| ITAC IPA Adriatik Durres Industry & Trade Chamber EU  Lanedll Mills UK, EU  RDA Berat USAID  European Centre & High Court of Justice in Albania  Public Health Information Albania PHI  UNICEF  National Committee on Social Services & WB  UNICEF | * **SURVEY** and analyses on Innovation status and need in Tirana Durres Region. **ITAC** Innovation Technology Adriatic Competitiveness 2007-2009 * **STUDY AND REPORT ON ECONOMIC DEVELOPMENT** for “**Sustainable and Integrated Development of the Tirana-Durres Region**” 2007-2009 * **EDUCATION Fostering Economic Extra-Curriculum** Knowledge in High School Berat Region Training of Trainer on business skill, banking system, importance of economic issues in business, exchange experience 2008-2009 * **EDUCATION** for capacity building. Services providing training and experience exchange on IT Know-How in the framework **of Support for the consolidation of the High Court of Justice** of Albania 2008 * **REPORTS ANALYSES AND ELABORATION on HIV AID** training physicians, nurses, health workers 2008 * Creating a complete and sustained **EMIS Education Management Information System** in two pilot areas phase II 2007-2008 * **MARKET LABOR** Set-up regional **Centre for Social Services** II Phase. Support and prepare the vulnerable woman to be ready for the labor market in the region of Vlora. I have conducted the whole project and also provide some training, organize some legal support services, exchange experience through visit in business administered from woman entrepreneur. 2007-2008 * **EMIS** Creating a complete and sustained **Education Management Information System** in two pilot areas Kukes North East and Korca South East Albania phase II 2007-2008   ***November 05 – Febuary’08*** EMIS, a WB project, aims to help Albanian education system with a powerful tool in the hand of Decision Makers in order to make easy and efficient the process of policy making and strategy development. Those documents should be based on legal form of statistics, reports, summaries and graphs deriving from system and interpreting from school administrator for school level, RED Regional Education Directorate administrators for local areas, different National Public Education Institution and Ministry of Education. (VET system included) Within this framework NetRDA realize an assignment with UNICEF piloting EMIS System in Kukes and Korca region. The goal was create an on-line system of communication based on web. Making possible the digital communication, digitalization of different documents/reports from school switching thus the hard copies report in electronic standard form. Postpone the data entry process from the end-user, center level such as Ministry and RED towards the data generator school level. In that way we facilitate and decentralized the process and gain hundred data entry processors. Thus we shortage the time of data entry from months to real time. I have developed and implement training module comprising two purposes a) digitizing documents and reports accomplishing requirements of legal standard b) communicate through the web platform in above hierarchic level step by step. There were 4 levels school, education-offices, regional education-offices, ministry. I have conduct training for approximately 218 educator and 42 administrator.  **In the Project Manager** role I conduct -Institutional strengthening and capacity building -Development of Education Policies for EMIS -Design and Implement modules of EMIS in two pilot areas -Design TOR’s for School Mapping and EMIS implementation -Human resources development (teacher/instructor training and management training) Development of modules, competency based Curricula |
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| Name and address of employer | **NetRDA**  Street “Dritan Hoxha”, Pallati Teknoprojekt, Sh 2, Ap 7/4, Tirana/Albania |
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| Dates | **November 02 – Febuary’07** | | |
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| Occupation or position held  Name and address of employer | **National Coordinator of RDA’s.**   * Project Managing for network projects through promotion and cooperation among those involved, networking with different stakeholders to explore common interests and harmonies the joint activities * Coordinating the work for NetRDA and Regional Development Agencies-s in Albania promotes optimal partnership cooperation among them. * Marketing and promoting the opportunities, helping to attract domestic and international resources to the area and enhances the regional efficiency of investments through continuous communication and envisage most of project call or tender open to public. * Drafting Project proposals, for NetRDA-s and partner involvement, based on financial resource theme and region need. * Assisting regional initiatives and cooperating with the participants to foster balanced development of the region. * Facilitating and sharing skills and experiences across the NetRDA network as well as Local Government actors. Preparing the economic actors of the region for the restructuring of the economy through (training, capacity building, exchange experience, campaigns, etc.,   I have conducted training on “business skills”, “capacity building”, “key indictors on economic development“ for 10 RDA-s staff comprising 30 officers as well as local Government administrators, in the Durres, Elbasan, Shkoder, Korca, Gjirokaster, Vlora, Fieri, Berat, Tirana, Kruja region of Albania   * Monitoring and evaluating existing projects Small Business Credit Assistance. * Promoting cooperation among those involved, networking with different stakeholders to explore common interests and activities * Promotes optimal partnership cooperation between RDA-s, harmonizing project initiatives within the nation * ITC supporter   **National Coordination Center for RDA’s**  Street “Ismail Qemali”, Pallati 34/1, Ap 2/2 Tirana/Albania | | |
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| Dates | ***June 04 – May ’07*** | | |
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| Occupation or position held | **Country Manager for Business Service Center in Albania**   * Facilitating and set-up links of the business in the South East Europe Region. * Creating network with 6 BSC offices in Croatia-Bosnia-Serbia-Montenegro-Macedonia-Albania * Design a functional interactive web platform with varies services for business and investitures * Updating [www.see-network.com](http://www.see-network.com)with the last services offered, news &events in region of SEE, * Creating cross links business in the region of SEE through our BSC-s net. * Matching business interests in region through the B2B | | |
| Name and address of employer | **Business Service Center**  Street “Ismail Qemali”, Pallati 34/1, Ap 2/2 Tirana/Albania | | |
| Dates | **April 03 – July’05** | | |
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| Occupation or Position Held | **Member of National Board for VET Vocational Education Training**   * Drafting of VET through determine the object, actors, beneficiaries, professional forming institutes duties and rights, accredited body and system, level of VET, the Public Institution responsible for VET strategies development and implementing legislation through structural involvement of the social partners to reach the sustainability of the system as one of the pillars for a good functioning economy and for provision of an adequate labour force. * Development of VET management planning models * Development of a budgetary strategy for VET reform * Definition of Occupational Standards. Work on a log frame for qualifications Standards * Development of a National Qualifications Framework * Strengthening of the social Organization from Civil Society as well as the Regional VET Centre as a basis for strong cooperation among all stakeholders in order to create adequate VET provision, oriented on the labor market needs. dialogue | | |
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| Name and address of employer | **National Coordination Center for RDA’s**  Street “Ismail Qemali”, Pallati 34/1, Ap 2/2 Tirana/Albania | |

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| Dates | **1989 – October ’2002 12 Years** |
| Occupation or Position Held | Working within the Ministry of Industry, Mine, Energy and Economy as **DIRECTOR and OFFICIAL**  **May 02-Oct.02**  **Administrative Official** in the Foreign Relation Department, responsible for Bilateral Agreement.  **Oct. 99-May 02**  **Administrative Official** in Human Resource Department. Responsible for all ITC issues within the Ministry. I have developed training curricula and provide training to for almost all staff of ministry.  **Apr. 94- Oct 99**  **Administrative Official** Programing & Developing Dept., drafting policies in stream lines with Government directives.  **June 92 – Apr. 94**  **Director**–Balance of Import Export and Industrial Project Department. Responsible for a) Import and Export for industries, b) Commodity aid delivered from donors. Twice Member of Governmental Body for a) Counter-part fund and b) Tariffs and Trade for agreement between Albania and WTO in that time GATT.  **1989 - 1992**  **Administrative Official** Balance of Import Export Department as well as balancing sources with demand of industries, calculating norms of first raw materials for industries’, including ore iron, chromium, copper, caco3, coal, all rest, coke, steam, all energetic sources |
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| Name and address of employer | **Ministry of Industry Mine Energy and Economy**  Scanderbej Square, Nr 2, Tirana, Albania |

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| Dates | ***1986 – 1991 5 Years*** | |
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|  | **Metallurgical Engineer**  I have worked as Engineer (in-situ) in the cooper production, as well as working as instructor for young workers, involved in smelting process, and refining ones 3 days each month. Also I have duties to realize the balance of materials needed for all metallurgical cycle such were cooper concentrate, anode, blister, coke, energy, acid, all auxiliaries’ materials. Meantime I have been in the converting process for Cu blister improvement KPI | |
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| Name and address of employer | **Chemical Metallurgical Combine Lac/Albania.** | |

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| Education and training |  |
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| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2016*** | | **CEFE Trainer and Coach** | | **Doing business differently**, challenges and opportunities in a global world | | **CEFE INTERNATIONAL Germany** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2016*** | | **BUSINESS DIAGNOSTIC FOR CONSULTING** | | **Grow your consyulting Business** Interviews, Surveys, Market Analyses, Financial Analyses, Management, Focus Group, Procces Mapping, The Five Why, Cost, ROI analyses, Performance, Balance Score, Customer Satisfaction, SWOT and TOWS,.Diagnostic Skills, Decision Matrix, llenges and opportunities in a global world | | **KEYPATHH ltd UK, EBRD** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2010*** | | **Albania Representative European Conference on the Social Economy** | | **Doing business** **differently**, challenges and opportunities in a global world | | **AECID Spain EU** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2009*** | | **Basic Skills Certificate** | | **The Environmental Policy** of the EU, Candidate & Potential Candidate Countries to the EU | | **AECID Spain EU** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2007*** | | **Basic Skills Certificate** | | Training on **Quality Assurance** in Production and **ISO** Procedure Implementation | | **EOMMEX Greece EU** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2005*** | | **Basic SkillsCertificate** | | Training on “**Promoting Export Cluster Industries**” | | **CBI Holland EU** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2005*** | | **Basic Skills Certificate** | | **Business Ethic** | | **EDEM Albania USAID** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name and type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2004*** | | **Basic Skills Certificate** | | **Process Performance Change**. Change Management | | **ILTIS Germany INWENT** | |  | |

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| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2004*** | | **Instructor** | | Training on **NxLevel Business Plan Basics and Advanced Tools** | | **NxLevel, Harry Fultz Institute Albania USAID** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2004*** | | **Market Analyses Specialist** | | **Market Analyses**. Training Course, mainly for merchandise, in term of global economy and market segments operation. Labor market wasn’t in focus despite the fact Specialist can dig and do some analyses with the tools and technics on that issue, provided from the trainer. | | **ACIT Albania, ICT International Trade Center WTO institute dependence** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2004*** | | **Basic Skills** | | **Project Management** | | **REECO ILTIS, INWENT Germany** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2003*** | | **Troubleshooter** | | Trained on evaluating and solving **Trouble Shooting in Enterprise** | | **AFP Albania, GTZ Germany** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2003*** | | **Project implementation Qualified** | | **Training on Financial keeping, Action Plan, Monitoring** | | **Partners Albania, USAID** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2002*** | | **Basic Skill on European Integration** | | Trained on **European Integration** process | | ITAP **Institute Training Administrate Public**, Albania | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***2000*** | | **Master ITC Computer Application Technology** | | **Trained on computer application technologies** | | APTC **Asia Pacific Training Center, China** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1996*** | | **Master on Feasibility studies** | | Trained on **Evaluating and Creating Feasibilities Studies** | | **GTZ** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1996*** | | **Introducer Business Policies in Public Institutions** | | **World Congress Oil & Mining Industry** | | **MIGA World Bank Canada** | |  | |

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| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1995*** | | **Introducer Business Policies in Public Institutions** | | How to **do Business with Foreign Mining** Partners | | **TICA & OECD Turkey** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1993*** | | **Basic skills on EU Procuring Procedures** | | **Training on procuring procedure** for EU Commodity Aid | | **ItalTrend Italy EU** | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1992*** | | **ITC master on Hardware and networking** | | **Design networks for ITC and hardware maintenance** | | **InfoSoft,** Albania | |  | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1992*** | | **SME Policy Maker** | | Training & Practice on **SME policies creation through the Public Institution** | | **OECD Bulgaria** | |  | |
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| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1987-1989*** | | **Post University General Exams** | | Exam needed for Science Candidate General Metallurgy, Philosophy, and Foreign Language. | | Mechanical Engineer Faculty, Faculty of Justice, Faculty of Language Literacy, University of Tirana | | 9 | |
| |  | | --- | | Dates | | Title of qualification awarded | | Principal subjects/occupational skills covered | | Name & type of organization providing education and training | | Level in national or international classification | | |  | | --- | | ***1981-1985*** | | **Metallurgical Engineer** | | Four years academic university | | Mechanical Engineer Faculty, University of Tirana | | 9 | |

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|  |  | | | | | | | | | | |
| Personal skills and competences |  | | | | | | | | | | |
|  |  | | | | | | | | | | |
| Mother tongue(s) | Albanian | | | | | | | | | | |
|  |  | | | | | | | | | | |
| Other language(s) | English | | | | | | | | | | |
| Self-assessment |  | | | | | | | | | | |
| European level (\*) |  | | | | | | | | | | |
| English |  | Understanding | | | | Speaking | | | | Writing | |
|  |  | Listening | | Reading | | Spoken interaction | | Spoken production | |  | |
| (\*) Common European Framework of Reference for Languages | C1 |  | Proficient user | C1 | Proficient user | C1 | Proficient User | C1 | Proficient User | C1 | Proficient User |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Computer skills and competences | **Use excellent** OS Windows, Word, Excel, Access, Power point, Internet, Graphic design, Web design and Networking ITC. Use to maintenance hardware and software. TOT on ITC issues. | | | | | | | | | | |
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| Driving license | The licenses B | | | | | | | | | | |
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| Publishing | 2012 Education Policy and Equal Education Opportunities ISBN 978-1-936133-51-2  2010 EMIS Education Management Information System ISBN 978-99956-692-9-4  2005 Guida Eknomike e Qarkut Berat (Economic Guide for Berat Region)  2004 Menaxhimi i Sistemit te Informacionit ne Arsim (EMIS) ISBN 978-9928-4049-0-9  2003 Tregetia Elektronike (E-commerce) | | | | | | | | | | |
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